

Notice of Meeting



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Overview and Scrutiny Management Commission

Tuesday 17 October 2017 at 6.30pm
in the Council Chamber Council Offices
Market Street Newbury

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Date of despatch of Agenda: Monday 9 October 2017

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard / Charlene Hurd on (01635) 519462/519695

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WestBerkshire
C O U N C I L

**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 17
October 2017 (continued)**

To: Councillors Steve Ardagh-Walter, Jason Collis, Lee Dillon, Marigold Jaques, Mike Johnston, Gordon Lundie, Tim Metcalfe, Ian Morrin, James Podger, Richard Somner (Vice-Chairman), Emma Webster (Chairman) and Laszlo Zverko

Substitutes: Councillors Dave Goff, Carol Jackson-Doerge, Alan Macro and Virginia von Celsing

Other Officers & Members invited: Catalin Bogos, Iain Bell, Councillor Hilary Cole, Emma Congerton, Ian Dawe, Melanie Ellis, Gary Lugg, Councillor Rick Jones and Councillor Quentin Webb

Agenda

Part I

Page No.

1. **Apologies for Absence**
To receive apologies for inability to attend the meeting (if any).
2. **Minutes** 5 – 12
To approve as a correct record the Minutes of the meetings of the Commission held on 9 May 2017 and 16 May 2017.
3. **Declarations of Interest**
To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).
4. **Actions from previous Minutes - New Model for Scrutiny** 13 – 22
To receive an update on the implementation of the new model for scrutiny.
5. **Consideration of Urgent Items**
To consider any items which an Urgent Decision is required to be taken by the Executive, in exception to the requirements of the Local Authorities(Executive arrangements) (Meetings and Access to Information) (England) Regulations 2012.
6. **Financial Performance Report 2017/18 - Month Four** 23 – 38
To scrutinise the latest financial performance of the Council.



Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 17 October 2017 (continued)

7. **Key Accountable Performance 2017/18: Q1** 39 - 84
To scrutinise Q1 outturns against the Key Accountable Measures contained in the 2017/18 Council Performance Framework, consider topics for more detailed investigation and consider measures recommended by the Executive for further scrutiny (in the following sub items).
- (a) **Enable more affordable housing completions** Verbal Report
To review this 'red' performance area to ensure that appropriate remedial action is in place (recommended by the Executive – Q4 2016/17).
- (b) **Homelessness prevention/alleviation for people presenting as homeless** Verbal Report
To review this 'red' performance area to ensure that appropriate remedial action is in place (recommended by the Executive – Q1 2017/18). Q1 exception report contained on page 79 of this agenda pack.
- (c) **Timeliness of reviews for long term Adult Social Care clients** 85 – 88
To review this 'red' performance area (at Q4 – 2016/17) to ensure that appropriate remedial action is in place (recommended by the Executive – 27 July 2017). Q1 exception report contained on page 78 of this agenda pack.
- (d) **Council Tax and Business Rates Collection** 89 - 98
To review this 'red' performance area (at Q4 – 2016/17) to ensure that appropriate remedial action is in place (recommended by the Executive on 27 July 2017).
- (e) **The timeliness of decisions on benefit claims** 99 – 102
To review this 'amber' performance area to ensure that appropriate remedial action is in place (recommended by the Executive – Q1 2017/18). Q1 exception reports contained on pages 75-77 of this agenda pack.
8. **Delayed Transfers of Care Task Group Report** 103 - 114
To outline the results of the investigation into Delayed Transfers of Care and consider proposed recommendations for the Executive.



Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 17 October 2017 (continued)

9. **West Berkshire Council Forward Plan 14 November 2017 to 31 January 2018** 115 - 120
To advise the Commission of items to be considered by West Berkshire Council from 14 November 2017 to 31 January 2018 and decide whether to review any of the proposed items prior to the meeting indicated in the Plan.
10. **Corporate Programme** 121 - 126
To advise the Commission of the Council's Corporate Programme and its current areas of activity.
11. **Overview and Scrutiny Management Commission Work Programme** 127 - 134
To receive new items and agree and prioritise the work programme of the Commission for the remainder of 2017/2018.
12. **Items Called-in following the Executive on 7 September 2017**
To consider any items called-in by the requisite number of Members following the previous Executive meeting.
13. **Councillor Call for Action**
To consider any items proposed for a Councillor Call for Action.
14. **Petitions**
To consider any petitions requiring an Officer response.

Andy Day
Head of Strategic Support

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

